



Walker River Paiute Tribe

Human Resources Department

JOB ANNOUNCEMENT

Job Title:	Conservation Officer	Supervisor:	Chief of Police
Department:	Law Enforcement	Location:	Law Enforcement
Salary Range:	\$17.15-\$18.01 doe	Pay Grade:	8
FSLA Status:	Non-exempt	Type:	Part-time
Open Date:	March 06, 2020	Close Date:	March 20, 2020

DEFINITION:

Conservation Officer will be responsible for enforcing conservation, fish, hunting and other laws of the Tribe. Will provide public safety to those hunting, fishing and recreating on the reservation. Will work to manage wildlife, fisheries, water and land resources. Represents the department and Tribe to the public in a positive manner. This position will be under the supervision of the Chief of Police.

DUTIES AND RESPONSIBILITIES:

- Enforce the Walker River Paiute Tribe’s Law and Order Codes and Tribal Ordinances, Fishing, Hunting and Recreation Regulations and ensure that all adhere to the Natural Resources Hunting Permits.
- Knowledgeable of all laws, codes, ordinances and regulations and work to amend and have approved accordingly, if need be.
- Shall promptly report and investigate vehicle accidents.
- Shall participate in prescribed mandatory supplemental and in-service training courses.
- Provide for community relationships that maintain a positive atmosphere of service to the populace, which will be conducted and implemented on a daily basis.
- Participate in community activities sponsored or coordinated for police involvement to promote the concept of protecting and serving the community and visitors to our reservation.
- Provide assistance to citizens on a non-law enforcement basis for protection of life, property and crime prevention.
- Shall carry forth patrol duties and assure the protection of life, property and crime prevention.
- Shall be available to provide services in various types of emergencies.
- Shall provide for road safety, accident prevention and traffic control.
- Shall keep tract of and provide statistics for required reports to the Bureau of Indian Affairs.
- Shall perform other duties as assigned.

WORK ENVIRONMENT:

Work will extensively be outdoors, during inclement and sometimes hazardous weather conditions, during other possibly dangerous conditions. At times are required to work in highly stressful situations that may be hazardous to their health and safety, which could include working with people who are injured, violent, emotionally upset, under the use of alcohol or drugs or otherwise pose a danger. Will work extensively in the Weber Reservoir and river areas.

KNOWLEDGE, SKILLS & ABILITIES:

- Skill in effective verbal and written communication;
- Skill in using appropriate interpersonal skills;
- Skill in making decisions and using discretion appropriately;
- Ability to work independently;
- Ability to conduct affairs with integrity;
- Ability to patrol land and public water for hunting, sport and commercial fishing, boating, water safety, and other natural resource conservation violations;
- Ability to take enforcement action when law violations are observed, reported, or suspected;
- Ability to enforce the laws, ordinances and regulations of the Walker River Paiute Tribe;
- Ability to provide assistance and respond to calls from the public;
- Ability to work with Tribal Law Enforcement, Tribal staff and members, sports groups, and other constituents;
- Ability to read and write proficiently;
- Ability to operate a computer and type;
- Ability to prepare and submit investigative reports, arrest and case reports, citations, dispositions, warrants, and other records related to enforcement activities, programs and operations;
- Ability to testify in court, administrative hearings, and other official proceedings.

MINIMUM QUALIFICATIONS:

- An applicant must have reached the age of 21 years on or before the date of entry into POST.
- Must have a High School Diploma or GED.
- Must have a valid Nevada Driver's license
- Must provide a current DMV driving record (3 years)
- Preferably possess NV POST and/or Indian Police Academy

For applications contact Human Resource at the Tribal Administration Building,
Walker River Paiute Tribe, P.O. Box 220, Schurz, Nevada 89427;

Call (775) 773-2306, ext. 315, Fax (775) 773-2358 or E-mail: wfrank@wrpt.org

<http://www.wrpthumanresources.com/>

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Walker River Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991.